



## Tour Request Form

Date \_\_\_\_\_

Tour Leader Name \_\_\_\_\_

School/Group Name \_\_\_\_\_ Grade Level \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Cell \_\_\_\_\_

**Tour hours can be arranged: Tuesday-Friday 10 AM - 5PM and Sat 10 AM - 3 PM**

**Cost per person: \$2 (minimum of \$40 per tour)**

**Advance notice of one month needed to schedule tour**

**Students will tour Buffalo Arts Studio's facilities, individual artist's studios  
and exhibition space (if an exhibition is up during the scheduled tour)**

**Tours and discussions are catered to your group's needs**

List two possible dates/times for tour: \_\_\_\_\_

Number of students: \_\_\_\_\_ Number of chaperones: \_\_\_\_\_

Would you like a hands-on workshop along with tour?  Yes  No

Would you like to receive more information about workshops and prices?  Yes  No

All gallery programs are accessible to those with special needs.

Please indicate whether you or your students have any special needs: \_\_\_\_\_

Any additional information you would like to include in your request? \_\_\_\_\_

**Reservation confirmation and invoice will be sent to your email address  
to confirm the date, time and cost of your tour.**